

**PERSON SPECIFICATION**

<b>JOB TITLE</b>	Deputy Director of Sport (Co-Curricular)
<b>DEPARTMENT/SECTION</b>	PE and Co-Curricular

CRITERIA	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS:</b>		
<ul style="list-style-type: none"> <li>• Educated to degree level in a relevant field</li> <li>• Historical area and/or background involvement and interest relevant to the role</li> <li>• QTS</li> <li>• NGB qualifications in one of the School's major sports.</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>
<b>EXPERIENCE:</b>		
<ul style="list-style-type: none"> <li>• Experience of managing people and resources in a changing and dynamic environment</li> <li>• Experience of leading effective communications in this area</li> <li>• Leading activities or projects within an extensive sport or co-curricular programme</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> </ul>
<b>KNOWLEDGE &amp; SKILLS:</b>		
<ul style="list-style-type: none"> <li>• Excellent communicator (both orally and in writing) with exceptional interpersonal skills</li> <li>• Excellent organisational and administrative skills with the ability to work to tight deadlines and manage competing priorities</li> <li>• An awareness of the sporting ethos of Forest School</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	
<b>APTITUDES:</b>		
<ul style="list-style-type: none"> <li>• Possess a positive attitude and approach to change and development</li> <li>• Ability to motivate, lead and be willing to challenge and ask questions</li> <li>• Work collaboratively and effectively with others</li> <li>• Ability to work independently and collegiately with the wider Co-Curricular Team</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> <li>✓</li> <li>✓</li> <li>✓</li> </ul>	
<ul style="list-style-type: none"> <li>• Ability to build and maintain positive, respectful relationships with pupils, parents and colleagues</li> </ul>	<ul style="list-style-type: none"> <li>✓</li> </ul>	

<ul style="list-style-type: none"><li>• Ability to deal with difficult situations calmly with a proportionate response</li><li>• Give generously of time to support school events and activities</li><li>• Commitment to continued professional development and the development of others</li><li>• Able to think creatively, anticipate and solve problems, plan and organise themselves and others</li><li>• Have a strong sense of self-awareness and be willing to learn</li><li>• Have a balanced sense of perspective</li></ul>	✓ ✓ ✓ ✓ ✓ ✓	
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