



PERSON SPECIFICATION

JOB TITLE	Higher Level Teaching Assistant (Secondary) – Curriculum Support
DEPARTMENT/SECTION	Learning Support

SAFEGUARDING:

Forest School is committed to safeguarding and promoting the welfare of children.

The postholder will be required to;

- Complete an Enhanced Disclosure and Barring Check (DBS).
- Complete Child Protection Training.
- Promote and safeguard the welfare of all children and young persons they are responsible for, or with whom they come into contact.

CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS:		
	<ul style="list-style-type: none"> • Relevant NVQ3 or equivalent • HLTA Level 4 • A level or equivalent in Maths and/or Science 	<ul style="list-style-type: none"> • Graduate Degree • Qualified Teacher Status
EXPERIENCE:		
	<ul style="list-style-type: none"> • Supporting pupils in Secondary school with their classwork and homework across all subjects • Able to motivate and encourage children to develop to their full potential, even when they find the curriculum challenging • Able to maintain good relationships with children whilst remaining firm and consistent in their approach • Have a working knowledge of GCSE syllabus across the curriculum 	

*Forest School is committed to safeguarding and promoting the welfare of children.
Appointment to this position requires an enhanced DBS disclosure*

SKILLS AND ATTRIBUTES:		
	<ul style="list-style-type: none"> • Ability to be proactive in resourcing and learning curriculum subject content where necessary • Able to identify and work towards specific goals with children and colleagues • Ability to work actively with parents and outside agencies • Excellent written and oral communication skills • High level ICT skills (Excel, Teams, Word) • A capacity for hard work and an ability to work under pressure 	
PERSONAL ATTRIBUTES:		
	<ul style="list-style-type: none"> • Excellent interpersonal skills • Excellent organisational, prioritisation and time management skills • Self-motivated and able to use own initiative • Vision and values aligned with the School high aspirations and high expectations for children, staff and families • Resilience and motivation to support the School through day-to-day challenges while maintaining positivity and professionalism • Demonstrate personal and professional integrity, including modelling values and vision 	

*Forest School is committed to safeguarding and promoting the welfare of children.
Appointment to this position requires an enhanced DBS disclosure*