



JOB TITLE	Reception Class Teacher (September 2022)			
DEPARTMENT/SECTION	Preparatory School			
REPORTS TO	Head of Pre-Prep			
RESPONSIBLE TO	Head of the Preparatory School			
RESPONSIBLE FOR	Reception Class (16 pupils)			
SAFEGUARDING				
<i>Forest School is committed to safeguarding and promoting the welfare of children.</i>				
The postholder will be required to:				
<ul style="list-style-type: none"> • Complete an Enhanced Disclosure and Barring Check (DBS). • Complete Child Protection Training. 				
Promote and safeguard the welfare of all children and young persons they are responsible for, or with whom they come into contact.				
CRITERIA			ESSENTIAL	DESIRABLE
QUALIFICATIONS:				
<ul style="list-style-type: none"> • Qualified Teacher Status (QTS) in the Primary Phase or EYFS • An enhanced Disclosure and Barring Services (DBS) check • Current First Aid/Paediatric First Aid qualification 			X	X
EXPERIENCE:				
<ul style="list-style-type: none"> • Experience of working across the Early Years Foundation Stage • Proven highly successful teaching experience in EYFS • Appropriate co-curricular interests and experience • Experience of effective involvement with parents • Experience of working with children across the primary age range • Experience of leading a subject 			X X X X	X X
KNOWLEDGE & SKILLS:				
<ul style="list-style-type: none"> • A thorough understanding of what constitutes high quality in EYFS educational provision, the characteristics of effective Early Years settings, and strategies for raising standards and outcomes for EYFS children • Knowledge of statutory requirements for the end of Early Years and have experience of working with these • A thorough understanding of safeguarding best practice 			X X X	

<ul style="list-style-type: none"> • An understanding of how to use assessment to inform planning for excellent teaching and learning • The ability to differentiate materials to meet the needs of the learners • Strong and consistent classroom management skills • The ability to work with the needs of the pupils and parents in our culturally diverse community • The ability to organise and prioritise your own workload whilst working alone, and as part of a team • Able to set-up, use and monitor online learning journey systems, such as Tapestry 	<p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p>	X
APTITUDES:		
<ul style="list-style-type: none"> • Outstanding and innovative practitioner • The capacity to inspire and motivate pupils • High personal and professional standards • Effective time management, documentation and organisational skills • Commitment to professional development • Confident with technology • Strong interpersonal skills • Effective communicator • Approachable • Sensitivity and humour • A willingness to contribute to co-curricular activities 	<p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p> <p style="text-align: center;">X</p>	