

PERSON SPECIFICATION

JOB TITLE	Technical Manager
DEPARTMENT/SECTION	Support Staff

CRITERIA	ESSENTIAL	DESIRABLE
QUALIFICATIONS:		
<ul style="list-style-type: none"> • Good general education 	✓	
EXPERIENCE:		
<ul style="list-style-type: none"> • Experience of general in-house technician duties including acting as duty technician 	✓	
<ul style="list-style-type: none"> • Experience of rigging and operating theatre lighting including moving lights 	✓	
<ul style="list-style-type: none"> • Experience of sound operation and set-up for presentations 	✓	
<ul style="list-style-type: none"> • Experience of basic sound operation using radio mics, Qlab and digital mixers 	✓	
<ul style="list-style-type: none"> • Experience of theatre stage management 	✓	
<ul style="list-style-type: none"> • Experience of scenery, construction, and build 	✓	
KNOWLEDGE & SKILLS:		
<ul style="list-style-type: none"> • Familiarity with LED fixtures 	✓	
<ul style="list-style-type: none"> • Knowledge of digital and analogue sound desks and radio microphones 	✓	
<ul style="list-style-type: none"> • Intermediate knowledge of video and projection using PowerPoint and QLab 	✓	
<ul style="list-style-type: none"> • Ability to communicate effectively and build good working relationships with all members of the school community 	✓	
<ul style="list-style-type: none"> • Excellent communication skills (orally and written) 	✓	
<ul style="list-style-type: none"> • Good attention to detail 	✓	
<ul style="list-style-type: none"> • Ability to follow scale plans and interpret non-technical drawings 	✓	
<ul style="list-style-type: none"> • Ability to follow administrative procedures and follow instructions accurately 	✓	

<ul style="list-style-type: none"> • Good ICT skills and confidence in using Microsoft Windows software including Word, Excel, and Outlook 	✓	
<ul style="list-style-type: none"> • Ability to programme and design lighting both working with directors and on an ad hoc basis 	✓	
<ul style="list-style-type: none"> • Familiarity with EOS family lighting desks 	✓	
APTITUDES:		
<ul style="list-style-type: none"> • Commitment to continued professional development 	✓	
<ul style="list-style-type: none"> • Highly organised with successful experience in meeting deadlines and managing conflicting priorities 	✓	
<ul style="list-style-type: none"> • Understand the importance of confidentiality and discretion 	✓	
<ul style="list-style-type: none"> • Commitment to safeguarding and the welfare of pupils 	✓	
<ul style="list-style-type: none"> • Willingness to be involved in the wider life of the school 	✓	