



# FOREST SCHOOL

Careers 2020

*Promoting pathways into the world of work*

# Introduction from the Warden



I am very pleased to have this opportunity to thank the many parents and Old Foresters who have 'made it real' by coming into School to give talks about their workplaces and professions.

A robust careers programme is vital in an increasingly complex world where the young people of today will be required to constantly adapt.

Most importantly you child will leave Forest School 'work ready'. Our pupils understand the value of curiosity and creativity. They will know the benefits of both collaborative and independent working. They will have developed a range of communication skills and the confidence to use them.

The Forest Network, which networks for parent and Old Foresters, continues to encourage your support of the pupil's careers programme. We now have an online platform – [theforestnetwork.org](http://theforestnetwork.org) – which enables mentoring for Sixth Former pupils and recent leavers. I hope you will participate.

This document gives you an overview of the careers programme your child will follow this year. The Careers Team will circulate termly updates and are always available to pupils seeking guidance.

*'Good grades are certainly important. But if that's all you've got you will be of no use to me at all!'*

– CEO of a National Technology Company

## Forest School Careers Programme

*Tell me and I forget. Teach me and I remember. Involve me and I learn.*

– Benjamin Franklin

The Forest School Careers Programme taps directly into the world of work. Our goal is to give pupils the creativity, personal flexibility, entrepreneurial spirit, transferable skills, and appetite for continuous learning that work and life will demand.

Because so many communications are necessary in the current Covid-19 environment this document has been abridged to give you just the basic information on what your child will be covering this year.

The programme for Year 7 to Year 13 delivers the Government endorsed Gatsby Foundation's Benchmarks to the greater benefit of our pupils and at its core is a multiplicity of employer encounters from Year 7 to Year 13.



## Government Endorsed Gatsby Benchmarks

This document outlines the Forest School Careers Programme for pupils from Year 7 to Year 13. The programme delivers the Government endorsed Gatsby Foundation Benchmarks to the greater benefit of our pupils and at its core is a multiplicity of employer encounters from Year 7 to Year 13. <https://www.gatsby.org.uk/education/focus-areas/good-career-guidance>

Gatsby Foundation Benchmarks			
1	A stable careers programme	5	Encounters with employers & employees
2	Learning from career & labour market information	6	Experiences of workplaces
3	Addressing the needs of each pupil	7	Encounters with further & higher education
4	Linking curriculum learning to careers	8	Personal guidance

Further information on the Forest School Careers Programme will be made available online in due course and the necessary links will be sent to you.

## Careers Department



**Susannah Coates**  
Careers Manager

Focused on Year 7 to Year 11 Careers programme and working closely with the Sixth Form Team.

## Careers Drop-In Advice Sessions

Whilst social distancing measures are in place pupils can make initial contact by email. Follow up may be by email, tutor conversation or Teams meeting with Mrs Coates (Mr Clifford for Year 12 & Year 13).

**Careers Resources** will continue to be available via the Library and SharePoint.



*Strengthening Forest through collaboration*

## Outreach

Wherever possible we invite local schools to access our talks, Higher Education & Careers Fair and Forest Futures workshops remotely.

# External Providers

All external provision will be delivered **remotely** until further notice.

- Year 7 - Year 11 receive at least one Careers Assembly TEN talk every year given by an employer.
- Year 7 - Year 13 can view/attend lunchtime talks given by employers and apprenticeship providers during National Careers Week 01-05 March.
- Year 10 pupils take part in several careers related workshops and activities during the Forest in Action Days in the Trinity Term. The workshops are delivered by external organisations.
- Year 10 pupils complete the Morrisby online career profiling questionnaire in the Trinity term.
- Year 11 pupils have a 20 minute careers interview with an external career guidance qualified professional. This interview uses the profiling test results to deliver advice that is relevant to the pupil.
- Year 10 to Year 13 will participate in an online Higher Education and Careers Fair (HE & Careers Fair) in January.
- Year 12 pupils complete the MyFutureChoice questionnaire in the Trinity term.
- Sixth Formers receive lectures from universities and course specialists arranged by the Sixth Form Team and academic departments. They can remotely access University Online Open Days.
- **Forest Futures (FF)**, our own programme of workshops, talks and interview practice sessions will be delivered remotely.
- Lookout Lectures for Sixth Form cover a wide range of topics relevant to the Forest School Diploma and developing Life Skills. For Year 12 this now includes the Forest Futures – Apprenticeships workshop in January.



## News



The **Careers Bulletin** appears termly. Always directed at Year 11-13 pupils it is also sent to Year 7-10 pupils when news items are relevant for them and to the parents of those year groups receiving it. The Bulletin headlines items that may be of interest to pupils and gives links to detailed information. Where items are date specific and imminent pupils will be emailed – this is usually for Year 12 -13 pupils.

Parents receive a briefing document or Newsletter via the Portal at the start of each term.

# Overview (Lower School)

Year 7 - Topic	Delivery	Michaelmas	Lent	Trinity
<b>National Careers Week / National Apprenticeship Week</b>	Lunchtime Talk Programme & more		<i>March</i>	
Introduction to HE & Careers Department	Year 7 Assembly	✓		
Why is education important?	Careers Tutorial 1	✓		
Personal networks	Wellbeing Lesson		✓	
What are soft skills?	Careers Tutorial 2		✓	
What is work/life balance?	Careers Tutorial 3			✓
TEN Talk	Careers Assembly Employer Talk	✓		
National Careers & Apprenticeships Week	Assembly Announcement		✓	

Year 8 - Topic	Delivery	Michaelmas	Lent	Trinity
<b>National Careers Week / National Apprenticeship Week</b>	Lunchtime Talk Programme & more		<i>March</i>	
Get Involved	Careers Tutorial 1	✓		
Challenging Assumptions	Careers Tutorial 2		✓	
Social Media Skills	Careers Tutorial 3			✓
Choosing a career, Introducing JED	Wellbeing Lesson		✓	
Workplace, inequality, stereotypes	Wellbeing Lesson		✓	
TEN Talk	Careers Assembly Employer Talk	✓		
National Careers & Apprenticeships Week	Assembly Announcement		✓	
Study Options - Choices			<i>January</i>	



# Overview (Middle School)

Year 9 - Topic	Delivery	Michaelmas	Lent	Trinity
<b>National Careers Week / National Apprenticeship Week</b>	Lunchtime Talk Programme & more		<i>March</i>	
Skills & Attributes for work. Networks.	Wellbeing Lesson	✓		
Developing a 'can do' attitude	Wellbeing Lesson		✓	
Budgeting	Wellbeing Lesson		✓	
Relatives Interesting Careers challenge & presentations	Careers Tutorial 1	✓		
Why Work	Careers Tutorial 2		✓	
Terminology, Quick Fire Quiz	Careers Tutorial 3			✓
TEN Talk - Employer Talk	Careers Assembly	✓		✓
Promoting National Careers & Apprenticeships Week	Assembly Announcement		✓	
Study Options - GCSEs (&STEM)			<i>February</i>	

Year 10 - Topic	Delivery	Michaelmas	Lent	Trinity
<b>HE &amp; Careers Fair</b>	Lesson - 30 minutes		<i>January</i>	
<b>National Careers Week / National Apprenticeship Week</b>	Lunchtime Talk Programme & more		<i>March</i>	
<b>Morrisby Career Profiling</b>	Lessons - Double			✓
Who chooses your career?	Careers Tutorial 1	✓		
Skills and qualities for jobs	Careers Tutorial 2	✓		
Preparing for the Careers Fair	Briefing at Registration		✓	
Roles in business & JED	Careers Tutorial 3		✓	
You're hired!	Careers Tutorial 4			✓
Promoting National Careers & Apprenticeships Week	Assembly Announcement		✓	
TEN Talk - Employer Talk	Careers Assembly	✓		✓
Careers Day	Careers Forest in Action Days - Workshops and Morrisby Profiling Tests			<i>June</i>

Year 11 - Topic	Delivery	Michaelmas	Lent	Trinity
<b>HE &amp; Careers Fair</b>	Lesson - 30 minutes		<i>January</i>	
<b>National Careers Week / National Apprenticeship Week</b>	Lunchtime Talk Programme & more		<i>March</i>	
<b>Interviews</b> - by external CEIAG trained advisor	Lesson - 20 minutes	✓		
Preparing for Interview	Careers Tutorial 1	✓		
Creating a tailored CV	Careers Tutorial 2	✓		
Promoting yourself & Introducing Unifrog	Careers Tutorial 3		✓	
Preparing for the Careers Fair + Work Experience	Careers Assembly		✓	
Promoting National Careers & Apprenticeships Week	Assembly Announcement		✓	
TEN Talk - Employer Talk	Careers Assembly	✓		
Study Options - A Levels		<i>September &amp; December</i>	<i>January</i>	<i>June</i>
Work Experience	<i>Summer Holidays, as arranged by pupil</i>			

# Overview (Sixth Form)

Year 12 - Topic	Delivery	Michaelmas	Lent	Trinity
HE & Careers Fair	Free Period & After School		January	
National Careers Week / National Apprenticeship Week	Lunchtime Talk Programme & more		March	
Forest Futures Workshops	Topics: Apprenticeships, Medics, Law and Digital World	✓	✓	✓
Forest Diploma - Communication: VIVA Interview	Interviewed by member of Leadership Team			May
Forest Diploma - Competencies	Weekly Lessons		✓	
Forest Diploma - Community	Fortnightly Look Out! Lectures		✓	
Forest Diploma - Community	Work Experience / Volunteering		✓	
Next Steps MyFutureChoice	Online Questionnaire	December	January	
Next Steps Exploring Options	Lunchtime & After School Talks on University, Apprenticeships & Gap Years		✓	
Next Steps Information Evening	Topics: Gap Year, Oxbridge, Madics/ Detists/Vets, Conservatoires, Art Foundation and Drama School		✓	✓
Next Steps Oxbridge Trips			✓	✓
Next Steps Apply	Guidance on subjects and applying to HE institutions. Advice on alternatives. Apply guide book distributed			June

Year 13 - Topic	Delivery	Michaelmas	Lent	Trinity
HE & Careers Fair	Free Period & After School		January	
National Careers Week / National Apprenticeship Week	Lunchtime Talk Programme & more		March	
Forest Futures	Workshops	✓	✓	
Forest Diploma - Communication: VIVA interview	Interviewed by an employer/professional		February	
Forest Diploma - Community	Work Experience / Volunteering	Students must undertake work experience and volunteering to pass the Forest Diploma		
Forest Diploma - Community	Look Out! Lectures	✓	✓	✓
Next Steps Review & Submit	Online Application Process	✓		
Next Steps Interview Preparation	Lunchtime & After School Talks on University, Apprenticeships & Gap Years	✓		
Next Steps Student Finance			✓	





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